

Meeting location: Silvis Public Library  
806 1st Avenue, Silvis, IL 61282

Date of Meeting: August 14th, 2017

The meeting began at 6:05 pm.

Present: Beth Teppen, Carley Turkmani, Alex Turkmani, Crystal McCaw, Sharon Kelley, Debbie Berglund, Diane Madden, Joy Cummings

Staff: Nancy Ashbrook

Absent: Marigrace Alonso

Public Comment: None

Minutes – Motion: Beth Teppen Second: Alex Turkmani  
They were unanimously approved.

\$7509.40 in bills presented.

Motion: Diane Madden Second: Alex Turkmani  
They were unanimously approved.

The treasurer's budget report was presented.

The Director gave her monthly report. She reported the status of the IPLAR report as complete. The repainting of the back exterior wall of the library was completed. She notified the board that one of the libraries furnaces was in need of repair. She was able to attend a LULAC meeting and make some connections she hopes will lead to more collaboration between the library and the LULAC organization. The library was able to receive funds back from the e-rate program that they were enrolled in. Document destruction is in progress within the library. The director was able to attend rotary meetings as well.

The July Friend's minutes were presented.

In old business, the board watched the Short Takes for Trustees video - "Evaluating the Library Director." The board reviewed the Blood Borne Pathogen policy. The Social Media Policy was adopted as amended by motion of Alex Turkmani. The motion was seconded by Diane Madden and passed unanimously. The Public Relations Policy was adopted as motioned by Alex Turkmani and the motion was seconded by Diane Madden. It passed unanimously. The board reviewed the DRAFT Levy Letter to be approved and signed during the September meeting.

A plan for the End of Year Bonuses for library employees was constructed and was motioned into effect by Alex Turkmani. The motion was seconded by Debbie Berglund and passed unanimously. A discussion took place on possibly changing the date of the monthly board meetings to the third Monday of each month. The board decided to take no action on this. The director requested an approval of the board for the library to reopen on Saturday October 28th from 6 to 8 p.m. for a Murder Mystery event. A motion

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was made by Alex Turkmani to approve this request and was seconded by Debbie Berglund. The motion carried unanimously. Discussion of the Trustee Handbook was tabled to next meeting.

In new business, the board will watch Short Takes for Trustees "Board Self Evaluation". A review of the Bylaws will occur and the Per Capita 2018 Requirements for Trustees - Safety will take place as well.

On the Library's Wishlist the director asked the board to consider the possibility of making a donation towards an iPad for local schools through East Moline/Silvis Rotary campaign. The Director will investigate whether a donation is possible; the board will discuss this further next meeting.

The items on the agenda for the September meeting are  
Old Business: Short takes for Trustees Video: "Board Self Evaluation", Review of Bylaws, Per Capita 2018 Requirements for Trustees - Safety, Mileage Reimbursement, Furnace Repairs, Trustee Handbook.

New Business: Short Takes for Trustees Video (Oct) - Succession Planning & New Board, Job Description Review.

The meeting adjourned at 7:17 p.m.

Minutes submitted by Carley Turkmani